



Retired Teachers Organization

RTO BRANCH FINANCIAL STATEMENT

_____ Branch

NOTE #1: THIS FINANCIAL STATEMENT MUST BE SUBMITTED BY JULY 15.

NOTE #2: Please use this form. If your branch wishes to submit further information, please attach the same to this form.

NOTE #3: This statement must be verified by a member of your Branch as noted on page 2.

Statement of Revenue and Expenditures for the last fiscal year from _____ to _____.

(dd/mm/yyyy) (dd/mm/yyyy)

Bank/Credit Union Balance at Beginning of year \$_____ (1)

Revenues for Year:

Dinner, Lunches \$_____

RTO Grant \$_____

Donations \$_____

Membership Dues \$_____

Interest \$_____

Branch Initiative/Program Grant(s) (BIPs) if applicable*:

BIP #1 Title _____ \$_____

BIP #2 Title _____ \$_____

BIP #3 Title _____ \$_____

Other (Specify) _____ \$_____

Other (Specify) _____ \$_____

Other (Specify) _____ \$_____

Other (Specify) _____ \$_____

Add Total Revenues for Year **Sub-total** \$_____ (2)

COMPLETE BRANCH REVENUE - add Lines (1) and (2) \$_____ (3)

BRANCH FINANCIAL STATEMENT PAGE 2

COMPLETE BRANCH REVENUE - Copy Line (3) from page 1

\$ _____ (3)

Expenditures for Year:

Dinners, Lunches \$ _____

Printing, Postage, Stationery \$ _____

Bank/Credit Union charges \$ _____

Executive, President \$ _____

Donations, Awards, Gifts \$ _____

Hall Rentals \$ _____

Scholarships/Bursaries \$ _____

Branch Initiative/Program Grant(s) (BIPS) if applicable*:

BIP #1 Title _____ \$ _____

BIP #2 Title _____ \$ _____

BIP #3 Title _____ \$ _____

Other (Specify) _____ \$ _____

Other (Specify) _____ \$ _____

Other (Specify) _____ \$ _____

Other (Specify) _____ \$ _____

ADD Total Expenditures for Year \$ _____ (4)

BALANCE – Branch Funds Available at End of Year: (Line (3) subtract Line (4)) \$ _____ (5)

*Any Branch that received a BIP Grant(s) is required to complete and submit a final report using the form provided for that purpose.

Prepared by:

Treasurer _____

Address _____

City _____

Verified/Reviewed by: _____

Date _____

Telephone _____

Postal Code _____

Email _____

Please send to: Peter Lewis, RTO Treasurer, 11162 Highway 6, Pugwash, NS B0K 1L0

Or Email to: rtotreasurer@gmail.com

rev. September 2022