



**BRANCH INITIATIVE PROGRAM GRANT
REPORT**

Please note:

In addition to completing this report, any Branch that receives funding is required to submit a separate written report for the Retired Teacher publication and, if possible, please include photos from the event(s).

The information below will be used to determine the effectiveness of the grant program.

Please submit your report with a cheque for any funds which exceeded your requirements to:

**Peter Lewis, RTO Treasurer,
11162 Highway 6, Pugwash, N.S. B0K 1L0**

BRANCH: _____

REPORT PREPARED BY _____

DATE (S): _____ **AMOUNT RECEIVED:** _____

AMOUNT OF REFUND TO RTO (IF ANY): _____

PLEASE COMPLETE THE FOLLOWING:

DESCRIPTION OF INITIATIVE /PROGRAM: _____

NUMBER OF PARTICIPANTS? _____

FINANCIAL REPORT: *(Please provide receipts and details for each expenditure.)*

EVALUATION: These comments will be used to assist others in their planning. Use the reverse of this sheet or additional sheets, as needed.

1. HOW WAS THE PROGRAM RECEIVED?

2. WHAT WORKED WELL?

3. WHAT AREA WOULD YOU CHANGE/IMPROVE FOR FUTURE EVENTS?

BRANCH PRESIDENT'S SIGNATURE: _____

DATE: _____