



Retired Teachers Organization

of the Nova Scotia Teachers Union

3106 Joseph Howe Drive, Halifax, N.S. B3L 4L7

COMMITTEE APPLICATION

Deadline for Application – June 15th

The RTO has five (5) standing committees. They are:

- Research/Review
- Communications
- Membership
- Pensions & Benefits
- Programs

If you are interested in serving on one of these committees, please check which one, or more than one, using numbers to reflect your priority choices. (i.e. 1,2, etc.)

(Please Print)

Name: _____

Branch: _____

Address: _____

Postal Code: _____

Telephone: _____

Email: _____

Signature: X _____

Please attach a resume including the following:

RTO Branch Activities: _____

RTO Provincial Activities: _____

Other (including NSTU Local or Provincial activities): _____

Why you wish to serve on this Committee(s): _____

COMMITTEE RESPONSIBILITIES

There are five standing Committees. Except for Communications, which has six members, there are five members on each Committee, including the chair, an Executive member who reports regularly to the Executive. The success of the RTO depends on the participation of members from all parts of the province. The duties are outlined briefly below:

Research/Review Committee – The mandate of this committee is to provide in-depth analysis and research in areas identified by the Executive. The Committee will also review and evaluate the effectiveness of the RTO in areas identified by the Executive.

Communications Committee – This Committee’s responsibilities are to publish *The Retired Teacher* Newsletter at least three times a year and to keep the RTO Website up-to-date. The Committee must ensure that the newsletter contains reports from the RTO Committees, a President’s message, pictures and reports from the Branches, and information for those interested in offering for RTO Executive and Committee positions.

Membership Committee - This Committee’s responsibilities are to ensure the membership database is current and accurate and, as active teachers retire, to establish procedures to recruit new members to the RTO. The Committee prepares materials, including Branch membership lists and application forms, which are presented to Branch Presidents at their meetings.

Pension and Benefits Committee – This Committee’s responsibilities are to keep RTO members up-to-date on pension and insurance matters and to propose improvements in pension and insurance matters to the RTO Executive. This Committee prepares information which is regularly published in the RTO Newsletter. As well, the Committee seeks discounts and special offers for RTO members.

PROGRAMS – This Committee is chaired by a member of the Executive and consists of members as determined by the Executive. The Committee shall report, through the chairperson, its recommendations to the Executive. The committee investigates/organizes/coordinates programs and/or workshops, as determined by the Executive and reports to the Executive, on programs and/or workshops that have been held. The committee shall perform such other duties as determined by the Executive.

Return to:

RTO Nominations Chairperson

Jim Kavanaugh

3238 Nicholson Avenue

New Waterford NS B1H 1P1