



**Retired Teachers Organization
of the Nova Scotia Teachers Union
Retired Teachers
LEGACY FOUNDATION GRANT APPLICATION**

Society or Organization: _____ Federal Charitable Status #: _____

Name of Applicant: _____

Address: _____

Telephone: _____ E-Mail: _____

Program Coordinator: _____

Brief Description of Program: _____

Number of children under the age of 21 involved in this program: _____

Please indicate if your Society/Organization is for an educational, medical, social or similar purpose:

How will this grant make a difference? _____

Other source(s) of funding for your organization: _____

Requirements:

1. *The Legacy Foundation Grant Application form must be used.*
2. *It is mandatory that the Federal Charitable Status Number be listed on the form.*
3. *Please attach a one-page cover letter to elaborate on information requested in this form.*
4. *Priority may be given to new applicants.*
5. *An application for capital spending or salaries will not be considered.*
6. *Before sending the application, refer to the checklist on the following page.*
7. *The application must be received at the NSTU building no later than **March 31st***

reception@staff.nstu.ca (email)

or

RTO Administrative Assistant (Mail), 3106 Joseph Howe Drive, Halifax, NS B3L 4L7

Signature: _____ Date: _____

By signing this application, you will also be authorizing the Retired Teachers Foundation to verify your Federal Charitable Status Number and check any other relevant facts about your organization/society.

The Retired Teachers Legacy Foundation

The Retired Teachers Legacy Foundation was established by the RTO Executive in 1994.

Objectives of the Legacy Foundation:

1. To solicit; accept; receive; acquire by grant, donation, legacy gift, bequest; or otherwise; any kind of real or personal property and to enter and carry out agreements, undertakings and conditions in connection therewith.
2. To disburse annually the donations, Teachers Plus Credit Union rebate, return on investments and First Rate Savings interest from the previous year.

Guidelines:

- (i) This annual disbursement is to honor the life and work of former teachers in Nova Scotia
- (ii) This annual disbursement is to benefit children younger than the age of 21 years
- (iii) These grants may benefit a society or organization founded for an educational, medical, social or similar purpose in the province of Nova Scotia.
- (iv) Only Nova Scotia based organizations are eligible to apply.
- (v) Organizations who have previously received a grant may apply however preference will be given to new applicants.

Check List

- Is the target population you serve under the age of 21?
- Did you put your Federal charitable status number on the form?
- Did you attach a cover letter to elaborate on the project?
- Were you specific on how the funds would be used?
 - Did you list other sources of funding?
- Does your application consist of a program that is of direct benefit to children under the age of 21 in Nova Scotia?