



## BRANCH INITIATIVE PROGRAM GRANT

### REPORT

**Only use if BIP application was approved before April 5, 2023**

**Please note:**

In addition to completing this report, any Branch that receives funding is required to submit a separate written report for the Retired Teacher publication and, if possible, please include photos from the event(s). **Retired Teacher editor: Glynda Wimmer**; email: [rtoeditor@gmail.com](mailto:rtoeditor@gmail.com); mailing address is: 807 Highway #329, RR #2 Hubbards, NS B0J 1T0.

The information below will be used to determine the effectiveness of the grant program.

Please submit your report with a cheque for any funds which exceeded your requirements to:

**Helen Dawe-Webb, RTO Admin. C/O: NSTU 3106 Joseph Howe Dr., Halifax, N.S. B3L 4L7 OR to:**  
[rtons@simplicanada.ca](mailto:rtons@simplicanada.ca)

**BRANCH:** \_\_\_\_\_

**REPORT PREPARED BY** \_\_\_\_\_

**DATE (S):** \_\_\_\_\_ **AMOUNT RECEIVED:** \_\_\_\_\_

**AMOUNT OF REFUND TO RTO (IF ANY):** \_\_\_\_\_

*PLEASE COMPLETE THE FOLLOWING:*

**DESCRIPTION OF INITIATIVE /PROGRAM:** \_\_\_\_\_

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NUMBER OF PARTICIPANTS? \_\_\_\_\_

**FINANCIAL REPORT:** *(Please provide receipts and details for each expenditure.)*

**EVALUATION:** These comments will be used to assist others in their planning. Use the reverse of this sheet or additional sheets, as needed.

1. HOW WAS THE PROGRAM RECEIVED?

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2. WHAT WORKED WELL?

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3. WHAT AREA WOULD YOU CHANGE/IMPROVE FOR FUTURE EVENTS?

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**BRANCH PRESIDENT'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

rev. Sept. 2022